

Device Fine Information

Financial Liability

Parents/Guardians/Students are responsible for the cost of repair or replacement if the digital device or accessory (charger/case) is:

- accidentally damaged,
- intentionally damaged,
- damaged due to negligence,
- lost due to negligence,
- not returned at the end of the year or upon withdrawal, and/or
- stolen but not reported to local law enforcement

Students are made aware that damage of any school property is a violation of the OCPS Code of Student Conduct when they review it annually.

Fee Structure

When a device or accessory is damaged, an incident fee is assessed. The chart below details the device fee structure. Should a non-warranty repair be completed, the incident fee will be applied to the cost of the repair. However, if the repair falls under warranty and there is no cost to repair, the incident fee will be refunded.

Device Incident	1st Incident	2nd Incident	3rd (and forward) Incident
Student/Parent/Guardian Responsibility for the repair/replacement cost	\$25	\$50	Depreciated value. * **See table below.

The fee structure now accounts for a four-year depreciation schedule of the device (each year ends June 30). The chart below details the depreciation schedule.

Years from Purchase	1	2	3	4
Repair/Replacement Cost	\$550	\$400	\$250	\$100

The device begins depreciating once it's in use. Devices depreciate along a normal schedule, depending upon the features of the device, the expected life cycle, and normal wear and tear. Normal wear and tear related to the full replacement value—hence the new depreciation schedule above for instances that rise to a third incident. These are the new replacement values based on depreciation.

The chart below details the accessory fee structure, which is now itemized based on accessory type (charger or protective case). The new protective cases for devices in grades 6-12 are considered accessories.

Device Fine Information

Accessory Incident	1st Incident	2nd Incident	3rd (and forward) Incident
Student/Parent/Guardian/Responsibility	\$10	\$15	\$25

Requesting Repair Costs

PLEASE NOTE THAT ALL DEVICES THAT GO OUT FOR REPAIR WILL BE INITIALLY FINED. This is an automated process outside the school's control. Students will need to check back after two months to see if Repair Depot upheld the fine. If no damage was found, then the fine will be reversed. School personnel are not allowed to determine damage or fines. Device fine notices will be mailed at the end of each month and need to be paid as soon as possible.

Paying Fines

Fines are due at the time they are assessed. **Fines can be paid in the school media center daily in cash or on schoolpay.com/link/apopkamedia.** SchoolPay is the preferred method used to pay fines, where available.

Payment Plans

If unable to pay the fine in full at the time assessed, please contact the school for needs-based payment plan options. All financial obligations must be settled by the end of each school year, graduation or withdrawal from school, whichever comes first.

Disputing Fines

If you would like to dispute a fine that has been assessed, please contact your school principal in writing. Any fine disputes that are not able to be resolved at the school level can be addressed to the learning community. The decision of the learning community Area Superintendent is final.

Fine Duration and Portability

Fines which are not paid in full by the end of the school year roll forward to the following school year until graduation. Fines are connected to a student not to a school. When students move between schools, fines convey between schools.