APOPKA HIGH SCHOOL

EXCUSED ABSENCE FORM

Please complete this form and turn it in to the attendance office within 48 hours of returning to school.

Date of the Absence: ________________________________

Student Name: ________________________________

Grade: ________________________________

Parent’s Name: ________________________________

Home Phone: ________________________________

Cell Phone: ________________________________

The following reasons are accepted per the OCPS guidelines.

Please circle the applicable one and write a brief explanation or attach any necessary legal documentation. Phone calls or emails cannot be used to excuse a student’s absence from school.

- Medical/Dental Appointments
- Illness or injury of student
- Court Dates
- Pre-approved absence of educational value
- Death or illness of family member
- Recognized religious holiday

Explanation: __________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

Parent Signature: ________________________________ Date: ________________